

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mr. John A. Larkin, President  
Mrs. Lynn T. Sakmann, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Kurt Althouse, Esq.  
Jana R. Barnett, Esq.  
Mrs. Michelle M. Davis  
Mr. Randall E. Hinsey, Jr.  
Mrs. Joanne E. McCready  
Mr. Gregory L. Portner

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Dr. Pamela R. Pulkowski, Assistant Superintendent

### Ex Officio Member

Mr. David H. Robbins, Interim Superintendent

## **SCHOOL BOARD MEETING**

Monday, February 23, 2009 – 7:00 P.M.

**Community Board Room**

### **OPENING**

- I. Call to Order – Mr. John A. Larkin, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Announcement of Recording by the Public
- IV. Roll Call by Secretary
- V. Welcome to Visitors

### **ANNOUNCEMENT OF MEETINGS**

- March 9, 2009 – Personnel/Policy Committee – 5:00 p.m.
- March 9, 2009 – Finance/Facilities Committee – Following Personnel/Policy Meeting
- March 23, 2009 – Curriculum/Technology Committee – 5:00 p.m.
- March 23, 2009 – School Board Meeting – 7:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

### **PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION**

**February 23, 2009 Board Meeting  
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**MINUTES & CORRESPONDENCE**

- I. Approve Board Meeting Minutes –
  - January 26, 2009 Board Meeting
  - February 9, 2009 Board Meeting

**BOARD MOTION**

*Move that the Board of School Directors approve the board meeting minutes as noted.*

**COMMITTEE REPORTS AND PROPOSED ACTION ITEMS**

**Finance/Facilities**

- I. Approve Financial Reports – January 2009 that are included in the official minute book and provided to Board members.
- II. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund and Food Service Fund.
- III. Approve Budget Transfers in the amount of \$55,455.
- IV. Approve BCIU Budget.

*Background: The Berks County Intermediate Unit is mandated by Legislative Act 102 of 1970 to provide a summary of its proposed budget for services to school districts (see blue booklet received in 02/06/09 packet). The BCIU budget provides career-related and community-based activities to improve teaching and learning for educators and students as well as additional trainings to implement state and federal initiatives. The 2009-10 budget reflects a zero percent increase to the District. Budgets for special education, transportation, non-public school services, federally funded programs and many miscellaneous services are not included.*

- V. Approve Berks County Joint Purchasing Agreement.

*Background: This agreement allows the Berks County Joint Purchasing Board to represent the District in the bidding process for joint purchases that it makes. It has been recommended by the Berks County Intermediate Unit's council that this agreement be approved annually by the District.*

- VI. Approve Fitness Center membership program.

*Background: This is a comprehensive program formed to address the recommendations in the Insurance Inspection Report completed in October 2008 by School Claims Service. (Enclosed attachment is a revision from the February 9, 2009 Committee Meeting presentation.)*

- VII. Approve AEM Architects, Inc. as architect for the Roof Management Plan.

*Background: AEM Architects, Inc. has submitted a proposal for roof replacement at the Jr./Sr. High School and Wyomissing Hills Elementary Center that meets the timeline for the Roof Management Plan as presented. The firm will be used for the development of drawings,*

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*specifications, bid documents, contracts and other documents necessary for the completion of the work.*

- VIII. Authorize the administration to accept bids for roof work as per the Roof Management Plan.

**BOARD MOTION**

*Move that the Board of School Directors approve the Finance/Facilities items as noted.*

**Curriculum/Technology**

- I. Approve the submission of the PDE School Improvement Grant for \$9,000.

**BOARD MOTION**

*Move that the Board of School Directors approve the Curriculum/Technology item as noted.*

**Personnel/Policy**

- I. Approve stipend for Summer Safari Coordinator in the amount of \$3,000 through August 2009.

*Background Information: Stipend anticipated to be recovered through tuition.*

- II. Approve Summer Safari Coordinators

- a. **Dawn Hart**, Summer Safari Co-Coordinator, at a stipend of \$1,500, effective February 24, 2009 through August 2009.
- b. **Jennifer Mangold**, Summer Safari Co-Coordinator, at a stipend of \$1,500, effective February 24, 2009 through August 2009.

- III. Approve Professional Change in Assignment- **Allison Hoofnagle**, from Secondary Learning Support Teacher at the JSHS, M, Step 5, \$44,450, to Elementary Learning Support Teacher at WREC, M, Step 5, \$44,450, effective March 9, 2009.

*Background Information: Ms. Hoofnagle is replacing Jane Ney.*

- IV. Approve Professional Appointment - **Kathleen D. Myers**, Secondary Learning Support Teacher at the JSHS, MEQ, Step 14, \$62,650, effective March 4, 2009, pending receipt of necessary documents.

*Background Information: Ms. Myers received her bachelor's degree in elementary education with specializations in special education and early childhood education from West Virginia University in 1980. She also received her master's degree equivalency from the state in 2007 due to graduate coursework she did at WVU from 1980-1987. Ms. Myers has been a high school learning support teacher at Turkeyfoot School District since 1987 and has certifications in elementary education, early childhood, mentally and/or physically handicapped, English (7-12), and ESL (K-12). She also is HOUSSE certified in science, social studies, math, and English.*

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- V. Approve Support Teacher for New Professional Staff – **Tony Alvarez**, for **Kathleen Myers**, Secondary Learning Support Teacher at the JSHS, \$500 stipend, effective March 4, 2009.
- Background Information: Due to Kathleen's start date being in the middle of the second semester this stipend will be paid in both the 2008-09 school year and the 2009-10 school year, but will not exceed \$500.*
- VI. Ratify Change in Effective date for FMLA/Child Rearing Leave:
- a. **Dana Quinlivan**, Secondary French Teacher, began her leave on February 2, 2009.
  - b. **Maria Gernert**, Secondary Spanish Teacher, began her leave on February 2, 2009.
- VII. Approve Support Staff Appointment - **Michael Hasara**, Full-time Custodian at the JSHS, \$12.16/hr., effective February 24, 2009.
- VIII. Ratify Support Staff Resignation - **Robert Sanders**, Part-time Van Driver, effective January 20, 2009.
- IX. Approve hours for Support Staff to attend CPR and First Aid Training - The following support staff members will attend CPR and First Aid Training at the Reading Hospital, on March 6, 2009, for an amount not to exceed a maximum of 6 hours, at their approved hourly rate:
- a. **Donna Bottiglieri** - Full-time Special Education Instructional Aide, WHEC
  - b. **Karen Conklin** - Full-time Job Coach, JSHS
  - c. **Hilary Decker** - Full-time Special Education Instructional Aide, JSHS
  - d. **Michelle Geist** - Full-time Special Education Instructional Aide, WHEC
  - e. **Jessica Hole** - Full-time Special Education Instructional Aide, WHEC
  - f. **Kim Latino** - Full-time Special Education Instructional Aide, JSHS
  - g. **Dorothy Lefever** - Full-time Special Education Instructional Aide, JSHS
  - h. **Molly Manton** - Full-time Special Education Instructional Aide, WHEC
  - i. **Lisa Reichardt** - Full-time Special Education Instructional Aide, WHEC
  - j. **Kathy Schweitzer** - Full-time Special Education Instructional Aide, JSHS
  - k. **Mary Thacker** - Full-time Special Education Instructional Aide, JSHS
  - l. **Arlene Wagner** - Part-time Special Education Instructional Aide, JSHS
- X. Ratify Support Staff Unpaid Leave Requests:
- a. **Pamela Kaucher**, Part-time Clerical Assistant at the JSHS, unpaid leave January 16, 2009 and January 20-22, 2009.
  - b. **Rebecca Sibbett**, Part-time Special Education Instructional Aide at WREC, unpaid leave February 2-4, 2009.
  - c. **Annemarie Melcher**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave January 23, 2009 and January 26-30, 2009.
- XI. Ratify Substitute Weight Room Supervisor - **Ryan Hassler**, Substitute Weight Room Supervisor, \$13/hr., effective January 2, 2009.
- XII. Approve Supplemental Athletics List for Spring Sports 2008-09 (revised listing included in board packet.).

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- XIII. Approve additions/deletions to the District Professional and Support Staff Substitute List.
- XIV. Approve additions to the District Volunteer List.
- XV. Approve Wyomissing Area school calendar for 2009-10.

**BOARD MOTION**

*Move that the Board of School Directors approve the Personnel/Policy items as noted.*

**SUPERINTENDENT’S REPORT**

- I. Approve Overnight Field Trip Request – 2009 PA State Scholastic Chess Championships, March 6-8, 2009.

**BOARD MOTION**

*Move that the Board of School Directors approve the Superintendent’s Report item as noted.*

**ADMINISTRATIVE REPORTS**

- I. Treasurer’s Report (Informational)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**